## QUARTERLY FINANCIAL REPORT (DETAILED FORM)

## **National Directors, Coordinators, and Assistants**

Nation(s)	Name					
Bank	Account #					
Year Quarter	Please identify currency reported on form					
Exchange rate at reporting date	Date					

DATE	INCOME						EXPENSES			BANKING/CASH					
	Working Funds	Tithes	Member- ship	Sale of Publications	Other	Explain	Travel	Phone/ Postage	Supplies / Printing	Other	Description	Deposit Amount	Cash/ Check Amount	Check #	Balance
											Beginning Balance \$				
	Total Income \$						Total Expenses \$					Ending Balance \$			

## **Due Dates for Reports**

1st Quarter (Jan-Mar) due in April

3<sup>rd</sup> Quarter (Jul-Sept) due in October

2<sup>nd</sup> Quarter (Apr-Jun) due in July

4<sup>th</sup> Quarter (Oct-Dec) due in January

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